

**Al-Barkaat**  
Educational Institutions  
EDUCATION QUALITY DEVELOPMENT


**Al-Barkaat**  
Educational Society (Regd.)

FORMAT 7

That the Society Vide its executive meeting held on 7/3/2009 at Al-Barkaat, Aligarh vide item nos. 1,2,4 & 5 have resolved that Al-Barkaat Educational Society, Aligarh shall allocate required funds for creation of carpet and built up area in Al-Barkaat Institute of Management Studies at Manzoorgarhi, Post C.D.F, Anoopshahr Road, Aligarh-202122 for additional intake in Al-Barkaat Institute of Management Studies, Aligarh and shall allocate required funds for procurement of equipments, furniture and other required entities for smooth functioning of the same.

  
Ahmad Mujtaba Siddiqui  
Secretary,  
Al-Barkaat Educational Society, Aligarh

Joint Secretary, ABES

  
Dr. Saghir Afraheim  
Professor Dept. of Urdu  
A.M.U., Aligarh (U.P.)

## Proposal for Structuring ABIMS

Pursuant to the minutes of Faculty meeting held on 17/11/05 a proposal for structuring ABIMS is prepared for your perusal. ABIMS was established keeping in mind the following objectives:

1. Development and implementation of curriculum to develop the conceptual, fundamental and methodological skills amongst the students, required to initiate, organize, manage, plan and implement, economic activities as entrepreneur, part of family business or a member of the organization pursuing trade and commerce.
2. Research to acquire, pursue and expand the knowledge and skills inculcating the right type of attitude woven with social values and ethical standards.
3. Collaboration with businesses and enterprises for providing hands on experience to students through training, placement, and consultancy assignments.

To facilitate realizing the above objectives ABIMS runs MBA programme affiliated to U.P. Technical University, Lucknow with approval from AICTE New Delhi. It also runs a study centre to conduct BBA, BCA, B.Sc IT, Integrated MBA and diploma in Communicative English, besides some diploma courses covering IT.

ABIMS is on the threshold of opportunities in the field of providing quality education in the field of management and IT. Thus it is imperative that ABIMS braces itself with a strategy to provide quality education in the existing courses it runs and it should also visualize growth opportunities and draw plan of development for next five years. It is therefore proposed that ABIMS will be headed by the Director who will be assisted by the department heads in the following areas:

1. IT
2. Finance
3. HRM, Business Law and Managerial Economics.
4. Marketing
5. Operations Management
6. Training & Placement, Consultancy, Conferences, Seminars and Development Programmes.
7. Library

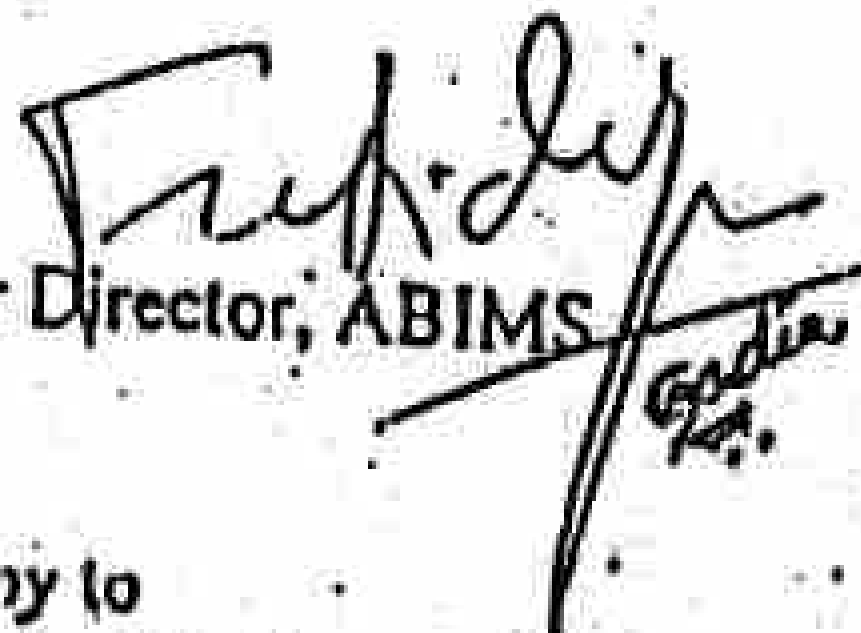
The above heads will be provided secretarial assistance from the common pool. Director will have independent assistant, besides that the Director will also be assisted by a staff officer for which a faculty member will be nominated. The Director will have the authority to assign, allocate, and reallocate any work to any faculty. The departmental heads will be providing inputs into all the existing programmes and will look into the opportunities of generating new businesses.

*[Handwritten Signature]*

Through development of new courses, reading material, conferences, seminars, Executive development programmes (EDP), Management development programmes (MDP) or any other activity planned by the ABES management.

ABIMS will employ the Director and the faculty as per norms provided by AICTE for running MBA programme. For all other programmes ABES will be providing regular and or guest faculty as per the norms set for employment by ABES from time to time.

The library of the Institute will be managed by a qualified Librarian who will be capable of making Library digitalized. Beside this he will be responsible for providing assistance to faculty in replacing and circulation of articles, news items in their areas of interest.

  
For Director, ABIMS

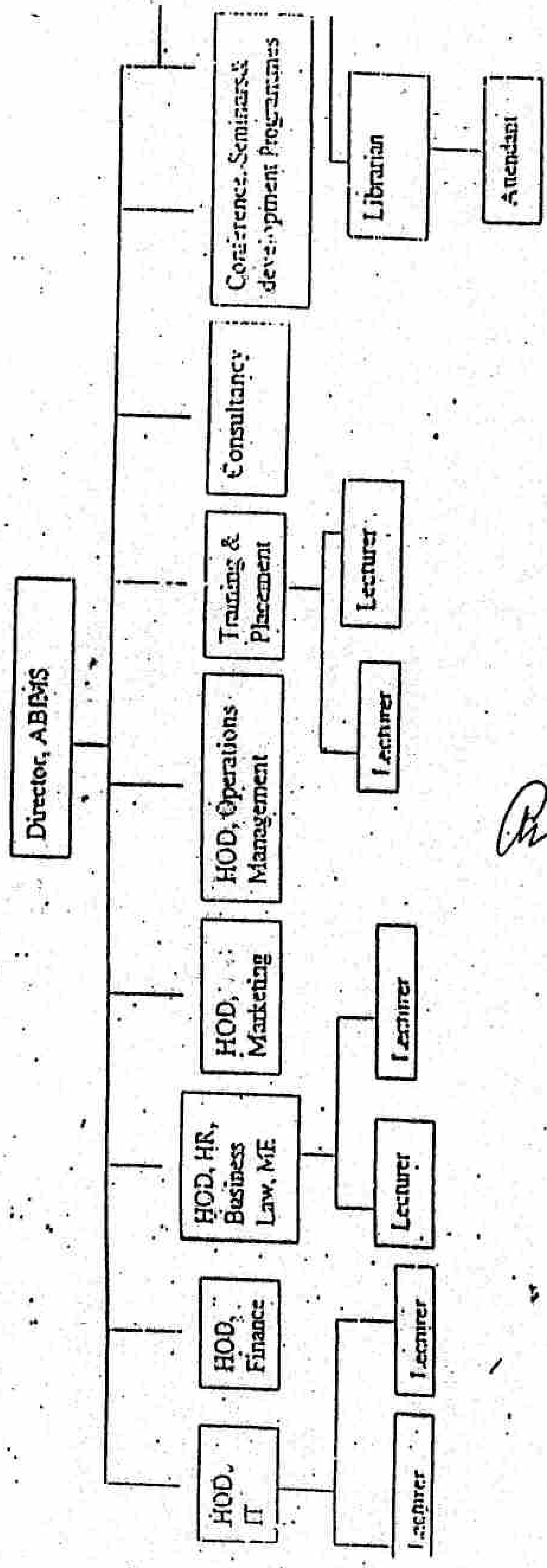
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1. Chairman, ABES
2. Coordinator, ABES
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Organizational Structure -



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